

MICHAEL FERNANDES

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SOFTWARE PROGRAMMER/ DATABASE ADMINISTRATOR/ DESKTOP SUPPORT PROFESSIONAL/ ACCOUNTS & SAP ABAP PROFESSIONAL

Offering 2 years of experience across IT sector & 5 years of experience across finance & accounting sector

PROFILE

- An articulate master of business administration with specialization in finance backed with Microsoft System Administration Training, Certificate Course in Hardware & Networking, Post Graduate Diploma in Software Engineering & Advanced Diploma in Financial Accounting plus having A level from 'DOEACC' & certificate in SAP (ABAP). Lastly associated with Maithan Ispat Ltd as Database Administrator
 - In-depth knowledge of all phases of Software Development Life Cycle (SDLC) with concentration on Design, Development & Implementation of various Applications. Expertise in designing enterprise-wide database backup/recovery plans and replication procedures.
 - Proficient in working on Visual Basic, Server 2003 and DBMS (Oracle and Microsoft Access). Acknowledged trouble shooter and a key decision maker with well-honed skill set in job scheduling using cron, backup and recovery strategies coupled with rich domain knowledge and technical understanding.
 - Expertise in formulating and implementing the Finance & Accounting Policies/ Procedures and Statutory enactments with the ability to relate theory with practice. Possess vast exposure across Service Tax Return, TDS Rates & Payment, TDS(Form 16A) Certificate Issue
 - Possess experience in the entire gamut of operations involved in MIS, Budget, Reports, QuickBooks, Accounts management others like preparation of petty cash book, bank book, entering vouchers, delivery notes, ledgers, maintaining all cash & bank transactions
 - Good relationship & team Management skills, with ability to conceive profitable & efficient solutions utilizing technology. Good analytical, troubleshooting organizational, communication, prioritization, problem solving and leadership skills with ability to create and sustain high work tempo.
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PROFESSIONAL EXPERIENCE

MAITHAN ISPAT LTD

Mar'08 - Jun'09

Database Administrator

- Spearheading efforts across Application programming in Visual Basic 5, database design and modification in Microsoft Access and various forms design in Crystal reports.
- Accountable for Security management, Group Policy objects, maintaining daily backup of database from Windows Server 2003. Adept at developing effective security policies and procedures, project documentation and technical/business specifications
- Dexterous at performing Regular DBA Activities such as taking Backup, Modifying Database Structures, reading Alert logs, troubleshooting errors, Space Management, etc.
- Maintaining DBA Backup disks according to our Backup Scripts.
- Instrumental in enrolling users and maintained system security by defining privilege

Projects Handled:

- Delivery Challan converted to Tax Invoice Cum Excise Invoice Cum Challan.
 - Created all tax reports on quarterly basis.
 - Modified database of production system.
 - Created new form for billing purpose.
 - Created dispatch time maintenance program.
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PREVIOUS WORK ASSIGNMENTS

GHOSAL INFORMATICS AND TECHNOLOGIES PVT LTD

Aug'02 - Feb'08

Accountant cum Coordinator

CARBONIC INDUSTRIES

Dec'01 - Jun'02

Supervisor